



## Yate Hockey Club AGM Minutes

### Thursday 16<sup>th</sup> May 2019 at Yate Outdoor Sports Complex

Minutes by: Mike Edwards

Our reference: 16052019AGMMINUTES

**Attendees:** Mike Edwards, Nikki ter Haar, Jo Goulden, Adrian Chambers, Dom Chambers, Chris Munro, Matt Child, Isabella Joy, Lucy Joy, Clare Kane, Emma Smith, Michael Hollywood, Lucie Goulden, Sarah Willis, Alaina Herbert, Kirsty Brain, Jo Thomas Ellis, Sally Thomas Ellis, SJ Willetts, Zoe Vale, Vicki Ball, Alexandra Bessex, Ruth Belcher, Rob Child, Tash Child, Robin Durham, Ian Crabbe, Ian Redfearn, Darren Ashley, Sarah Wells, Lucy Saunders, Sharon Bates

**Apologies:** Charlotte Rhoades, Martin Emery, Penny Kawecki, Elliott Smith, Ian Weller, Jeanette Seaville.

### Meeting commences 19:12

1. Receive any apologies for absence – as above.
2. President's Report – Ian Crabbe thanked everyone for coming, it's been a pleasure this year with the juniors club, been playing in the second team and umpiring them and it's been a joy to watch. Reminder that Presidents Day will be on Saturday, 7<sup>th</sup> September 2019.
3. Secretaries Reports
  - a. Men's – Mike Edwards: relatively uneventful year, one game to rearrange after the snow weekend however all done quickly and efficiently. ME to be stepping down this year to progress officiating/umpiring within the sport. Replacement already found and handover already completed, will still be around to assist if needed.
  - b. Ladies – Nikki ter Haar: Pretty much the same as the men's relatively uneventful. NTH stepping down also as been heavily involved and needs to step back from a role. Will still be staying on as Web Officer and will be within the club to help if needed.
  - c. Mike Edwards : A massive plea for people to help, the club cannot function without the roles we are trying to fill [Ladies Secretary and Ladies Fixture Secretary]. There will be support from within the club if you can put your name forward for these roles.
4. Agree minutes of last AGM – agreed
5. Senior captains' reports
  - a. Ladies 3<sup>rd</sup> XI report – Clare Kane: L3XI had a pretty consistent season, won same amount of games in both halves of the season. Finished 3<sup>rd</sup> on points but 4<sup>th</sup> on goal difference. Had a lot of promising juniors coming through which has been great to see. Top goal scorer was Alex with 19 goals.
  - b. Men's 2<sup>nd</sup> XI report – Rob Child: A very positive start to training and so thought the season would be different to last year, however in true yate fashion we went and lost the first friendly 7-1, so were worried for the season. Turned out to be a fantastic season in the end, finishing 3 points off of promotion and only conceding one goal at home in the first half of the season. Great to have the juniors playing and coming through, they have been fantastic, and really supported the team. Joy to watch them and getting lots of good reports from the opposition. Thanks and a good testament to coaches.
  - c. Ladies 2<sup>nd</sup> XI report – Ruth Belcher: First season in our new league after promotion last year, target was to stay up and we achieved that. Mixed season in the end. Highlight was beating BAC before Christmas which was their first lost all season. Finished 7<sup>th</sup> out of 10 with a comfortable margin over the relegation spots.



- d. Men's 1<sup>st</sup> XI report – Matt Child: Started this season afresh; new season, new coach, new system. But same old Yate lost the first two games! Atmosphere was very good, much better numbers at training, mid-season friendlies against UWE, all helped us this year. First win against Hereford, where Dom scored one of his many goals from our PC routine. First half of season highlight was beating top of the table after taking two U14s and a front line of Adrian Chambers and Ian Weller. Finished 4<sup>th</sup> in the table at Christmas. Second half of the season started with a rocky spell, only taking 7 points in 5 games and we suffered our usual player shortage. Finished the season in 6<sup>th</sup> place with a GD of -4. Thanks to the umpires that helped us this year, and good bye to Goose, which means we might keep a clean sheet next season.
  - e. Ladies 1<sup>st</sup> XI report – SJ Willetts: Not one of our strongest seasons, we're looking forward to next season. We'll be a bit closer to home, look to build on last season where PC were good both defensively and attacking. We had our ups and downs, managed to get 3 points, got some good draws against stronger teams. Got some good positive feedback from umpires following our games.
6. Junior section report –
- a. Zoe Vale: successful junior season, U8s expanded massively, needed to rope in other helpers. U10s exceeded expectations and got silver in the plate. U12s won the plate. Thanks to all the supporters especially Nikki and Darren. Summer league running now, Isabella Joy and the U16s getting involved which is great for the youth to look up to, great feel within that. Summer league has given us 12 new players in the last 2 weeks. All positive and growing. Will need to consider a contingency for September as Thursdays will need far more structure and ownership within the various age groups.
  - b. Isabella Joy / Lucy Joy: U14 girls got to semi finals, and won the plate against Cheltenham. U16s struggled a bit this year. We will only be having U14 teams next year as the U16 are moving into the senior teams. U16 was originally created to keep players at the club which has been successful. With the work from VH and ZV, kids are coming through in waves. Some of the U14 have been able to play in the U16 games so really good calibre of players. Five players have gone through from the U16 to senior. Good flexibility to move people around the teams, all coaches assisting with that selection too. Communication good within the club. Re County representation, U14 girls we were represented by three or four players. Two through to JRPC. One for performance trial in June.
  - c. Vicki Haigh: With the boys, had certain gaps around the squad. The mission was to start at the bottom and work up, create a foundation and successful atmosphere. We now have six playing regularly in the senior teams. 8 boys playing within the county setup which is a fantastic representation for the club. U16 boys got through to the final and lost, but was a really good learning curve for them. Boys now moving training to Wednesdays so we can replicate the successful integration of juniors to seniors that the girls have had.
  - d. Matt Child: badgers had a good season, first season was a bit tentative and now working well as a squad and going in confident of the expected result.
  - e. VH: Final sign off, we couldn't do this without the volunteers. We had 40 junior members five years ago, now up around 120 members, so we need more volunteers. New members are constantly coming to join us, so we need members and parents who can offer some regular commitment to the junior section to coach and support. Junior section can support the costs of coaching if required. Genuine request to increase numbers of coaches.
7. Finance Secretaries' Reports
- a. Juniors – Charlotte Rhoades not present, Mike Edwards fed back summary of notes: Most parents paid on time, only 1 cheque bounced that's still being chased. Savings delivered through smarter pitch bookings and changes to the way tournaments and coaches are done.



Small surplus of £602.23 this year. For 2019/2020 season, will need to review pitch bookings for the boys going to Wednesday and to try and get some sponsorship.

- i. Following the report people noted the accounts don't add up. This requires verification before AGM is signed off at the next committee meeting.
  - b. Ladies – Jo Goulden: Apologies no hard copies at AGM, printer malfunction. Ladies showed a profit of £1011.52 this year, we were able to have the reduction of the pitch fees this year. Fundraising was an area that really helped this year. £362 alone on one of the raffles. £47 saved on pitch hire. Some unexpected costs as we ended up paying VAT on match teas as YOSC became VAT registered this year. Thanks to captains and all on chasing of subs and fees.
  - c. Members club – Jo Goulden: Currently has over £6,000 in the account. This has been part of annual subs and is a sinking fund for the things the club need outside of normal expenditure. We've been fortunate with the big projects over the last few years, container paid for through sponsorship, only had to pay for part of the dugouts. Though fencing and other pitch related expenses may come up this year.
  - d. Men's – Adrian Chambers: Men's made a £61.87 loss, probably would have been ok if not for the YOSC VAT issue too. Had slightly lower incomes through the number of juniors this year. Some outstanding invoices as YOSC never on time with invoicing. Discussion around Fuel/Bridge Fees part of the accounts to be taken through to committee meeting.
  - e. Annual subs – Sally Thomas Ellis, annual subs haven't been increased for a good number of years. Potential that the pitch may cost more next year. Either through increasing subs or through pulling in more players we may need to increase our incomings. Do we need to get savvy with how we're doing things? What level do we need to fund raise to keep up to where we need to be? We need to challenge the status quo. JG will be challenging match teas with YOSC. What are we paying YOSC for when we don't get clean changing rooms.
  - f. Easy fundraising – please try and get other people and family members to use it. This raises funds for the club with no real effort from anyone.
  - g. Ladies committee discussion – extra coach for next year, how do we fund that?
8. YOSC; pitch relay and plans – Vicki Haigh:
  - a. Currently three days away from knowing for certain on the pitch funding as that's when the procurement of the materials is needed. Yate Town Council have secured £119,000 of funding and have committed to putting the rest of the money in themselves. YTC will have put £1.2million into YOSC in the last year. 30<sup>th</sup> of June, pitch gets condemned and then the 1<sup>st</sup> of July the pitch gets ripped up. Dugouts then get moved back to the far side of the pitch, the container will get spun through 90 degrees, spectator fencing funding will come from members club. Managed to confirm a Category 1 pitch surface. VH has been pushing to get the pitch down before the beginning of next season. 20<sup>th</sup> of August, the pitch should get signed off by FIH. £50k available from National Hockey Funding as we're the primary user of the facility however ClubMark needs to be completed, we need to demonstrate before the 1<sup>st</sup> of July that we are on the right track to get this finished. Expect an online survey to go to club members as there is some club consultation. VH negotiating that pitch maintenance will be carried out by YTC, VH to become a trustee of YOSC FM to aid the traceability of reuests, YTC suggested about becoming a councillor too.
  - b. Sharon Bates raised concern of lighting performance – ME: with three of the five lights on, this generates 300 lumens which is fine for the Men's league stipulation. The Ladies league does not stipulate the required lighting level. VH: when section 106 money comes in from YTC, we might be able to get warm up area, spectator seating, will there be some expectation for more environmentally friendly lighting?
  - c. ClubMark – working on development plan directly with EH.



9. Nominations & Election of Officers – all officers and nominated and elected at each AGM.

<u>Position</u>	<u>Current Holder of position</u>	<u>Nominee</u>	<u>Proposer</u>	<u>Seconder</u>	<u>Notes</u>
President	Ian Crabbe	Ian Crabbe	Mike Edwards	Darren Ashley	
Chairperson	Vacant - Last chair was Kath Greenman	Mike Hollywood	Zoe Vale	SJ Willetts	
Ladies Treasurer	Jo Goulding	Jo Goulding	Sharon Bates	Vicki Haigh	
Junior Treasurer	Charlotte Rhodes	Charlotte Rhodes			Not present - hold off on election of officer until the accounts are verified.
Men's Treasurer	Adrian Chambers	Adrian Chambers	Matt Child	Ian Crabbe	
Ladies Secretary	Nikki ter Haar	Julie Hollywood	Vicki Haigh	Sally Thomas Ellis	Nikki ter Haar standing down
Men's Secretary	Mike Edwards	Chris Munro	Adrian Chambers	Matt Child	Mike Edwards standing down
Development Coordinator	Vicki Haigh	Vicki Haigh	Nikki ter Haar	Mike Edwards	
Volunteer Coordinator	Zoe Vale	Zoe Vale	Sally Thomas Ellis	Jo Thomas Ellis	
Welfare Officer	Vicki Haigh	Vicki Haigh (Deputy Zoe Vale)	Sally Thomas Ellis	Jo Thomas Ellis	
Ladies Fixture Secreatry	Sarah Willis	Kirsty Brain	Sally Thomas Ellis	Mike Edwards	Sarah Willis standing down
Men's Fixture Secretary	Martin Emery	Martin Emery	Mike Edwards	Darren Ashley	
Ladies Social Secretary	Lucy Saunders	Lucy Saunders/Sarah Willis?	Mike Edwards	Vicki Haigh	
Men's Social Secretary	Vacant	Elliott Smith	Matt Child	Darren Ashley	
Communications Coordinator	Sarah Wells/Kirsty Brain	Sarah Wells	Sally Thomas Ellis	Lucy Saunders	Lucie Goulden co-opted in and utilise juniors for gathering and posting information
Ladies Club Captain	Sally Ellis	Sally Ellis	Vicki Haigh	Jo Goulden	
Men's Club Captain	Darren Ashley	Darren Ashley	Adrian Chambers	Rob Child	
Website Officer	Nikki ter Haar	Nikki ter Haar	Mike Edwards	Adrian Chambers	
General Committee Member	Dom Chambers	Dom Chambers			
Coaching Committee Member		Jo Thomas			
Coaching Committee Member		Carolyn Rolleston			

Captains : Not elected at AGM but currently identified as follows:

<u>Position</u>	<u>Current</u>	<u>New holder (if applicable)</u>
1st XI Mens Captain	Matt Child	Matt Child
1st XI Ladies Captain	SJ Willetts	Vicki Haigh
2nd XI Mens Captain	Rob Child	Rob Child
2nd XI Ladies Captain	Ruth Belcher	
3rd XI Ladies Captain	Clare Kane	

10. A.O.B (to be declared in advance or at the start of the meeting)

- a. Ian Crabbe: official clap of gratitude for committee and coaches this season. Thanks to Goose and Nikki for all the work they have put in over the last few years.

11. Close of meeting - 20:42



**Accounts for Yate Ladies Hockey Club**  
**For Year Ending 30th April 2019**

Balance brought forward  
from May 1st 2018                   **£2,745.75**

	<u>In</u>		<u>Out</u>	
1) Fees	£14,888.00	1) Fees	£0.00	
2) Kit/Equipment	£2,000.00	2) Kit/Equipment	£4,792.22	
3) Social/Fundraising	£3,079.19	3) Social/Fundraising	£2,158.86	
4) Affiliation Fees	£0.00	4) Affiliation Fees	£1,818.11	
5) Pitch Fees	£0.00	5) Pitch Fees	£4,563.50	
6) Coaching	£0.00	6) Coaching		
7) End of Season	£1,750.00	7) End of Season	<b>£1,622.25</b>	
8) Match Teas	£0.00	8) Match Teas/Supplies	£1,258.44	
9) Insurance	£0.00	9) Insurance	£494.00	
10) Other	£3,912.15	10) Other	£2,955.69	
		Balances as at 30th April 2019		
Adjustment	-£0.22	Current Account	£8,711.80	
		Deposit Account		
	<hr/> £28,374.87		<hr/> £28,374.87	
		BAL C/FORWARD	£8,711.80	bal c/fwd <b>£5,966.05</b>
<b>Outstanding</b>		<b>Outstanding</b>		
<b>Members Club</b>		<b>Members Club</b>		
N Ter Herr - Keeper Kit	£767.33	Mens Members 2017/2018 Season	£600.00	
Replacement Kickers	£38.60	Coaching paid in May	£4,000.00	
Kit Purchase re Tesco	£1,986.29			
2018/2019 Prizes	£505.00			
2018/2019 Prizes	£2,000.00	Pitch fees previous years	£5,886.75	
Cash Banked after 30/04/2019				
End of Season Raffle	£235.00			
	<hr/> <b>£5,532.22</b>		<hr/> <b>£10,486.75</b>	<b>£1,011.52</b>



**Notes to accounts**

	<u>In</u>		<u>Out</u>
<b>1) Fees</b>			
Annual Subs	£14,888.00	Members Club - Ladies Members	£1,350.00
Summer League 2018 Fees	<u>£14,888.00</u>		<u>£1,350.00</u>
<b>2) Kit/Equipment</b>			
Tesco Grant	£2,000.00	Goalie Kit	£805.93
	<u>£2,000.00</u>		<u>£805.93</u>
<b>3) Social</b>			
Fundraising	£2,158.86		
Annual Dinner	<u>£1,973.00</u>	Annual Dinner	<u>£1,622.25</u>
	<u>£4,131.86</u>		<u>£1,622.25</u>
			This will be analysed in more detail going forward to monitor success of specific events
<b>4) Affiliation Fees/Umpires</b>			
EH Affiliation		England Hockey	£655.11
		Gloucestershire & West Hockey Assoc	£1,015.00
		Summer League Entry 2019	£1,015.00
		Fines	£123.00
		<b>Umpires 2018/2019</b>	
		League Appointed	<u>£235.00</u>
	<u>£0.00</u>	Club Umpires	<u>£3,043.11</u>
<b>5) Pitch Fees</b>			
		YOSC	£7,115.23
		YOSC (training)	
		YOSC (summer league)	
	<u>£0.00</u>		<u>£7,115.23</u>
			This will be analysed going forward
<b>7) Other</b>			
Coaching		Coaching	£4,000.00
HockeyFest		HockeyFest (Teenage Cancer Trust)	
EasyFundraising		After Match Teas/Supplies	£1,258.44
		Trophies 2018/2019	
		Insurance	£494.40
Donations		Fuel/Bridge Fees	
		DBS Check	
		Web Domain Fee	
	<u>£0.00</u>		<u>£1,752.84</u>
	£21,019.86		£15,689.36



**Accounts for Yate Junior Hockey Club**  
**For Year Ending 30th April 2019**

Balance brought forward  
from May 1st 2018 **£6,215.54**

<u>In</u>			<u>Out</u>
1) Fees	£7,604.00	1) Fees	£239.00
2) Social	£1,196.80	2) Social	£531.19
3) Affiliation Fees	£0.00	3) Affiliation Fees	£830.00
4) Pitch Fees	£0.00	4) Pitch Fees	£2,844.71
5) Coaching	£0.00	5) Coaching	£3,882.50
6) Summer Camp 2018	£1,054.00	6) Summer Camp 2018	£0.00
7) Cash (Subs, Badgers, U16 Girls)	£1,021.00	7) Cash	£0.00
<hr/> <b>Total Income</b>		<hr/> <b>Total Outgoing</b>	
<b>Year 18/19</b>	<b>£10,875.80</b>	<b>Year 18/19</b>	<b>£8,327.40</b>
<hr/> <hr/> <b>Balance in Account</b>			
<b>on 30 April 2019</b>	<b>£8,763.94</b>		
<hr/> <hr/> <b>Profit for Season</b>			
<b>18/19</b>	<b>£2,548.40</b>		



**Accounts for Yate Mens Hockey Club**  
**For Year Ending 30th April 2019**

Balance brought forward  
from May 1st 2018

**£8,963.65**

	<u>In</u>		<u>Out</u>
1) Fees	£9,984.00	1) Fees	£600.00
2) Kit/Equipment	£0.00	2) Kit/Equipment	£84.99
3) Social	£1,101.80	3) Social	£848.50
4) Affiliation Fees	£655.11	4) Affiliation Fees	£1,636.85
5) Pitch Fees	£0.00	5) Pitch Fees	£5,258.25
6) Coaching	£253.00	6) Coaching	£2,306.50
7) Other	£1,229.20	7) Other	£2,549.89
Balances as at 30th April 2019			
		Current Account	£8,900.78
		Deposit Account	£1.00
	<b>£22,186.76</b>		<b>£22,186.76</b>

BAL C/FORWARD                      £8,901.78

Outstanding

Outstanding

Annual Dinner	£175.00
Pitch fees (Sept 2018)	£843.50





## Accounts Breakdown

	<u>In</u>		<u>Out</u>
<b>1) Fees</b>			
Annual Subs		100 Club	<b>£600.00</b>
17/18	£124.00		
18/19	£3,632.00		
Match Fees			
Winter 17/18	£65.00		
Winter 18/19	£5,280.00		
Summer League 2018 Fees	£675.00		
Pre season fitness	£77.00		
Indoor	£131.00		
	<b>£9,984.00</b>		<b>£600.00</b>
<b>2) Kit/Equipment</b>			
		Goal keeping shorts	£84.99
	<b>£0.00</b>		<b>£84.99</b>
<b>3) Social</b>			
Rounders summer 2017	£40.00		
Rounders summer 2018	£49.00	Rounders summer 2018 (ladies share)	£24.50
Bingo	£121.80		
Presidents day food & raffle	£239.00	Presidents day food & raffle (ladies share)	£119.50
Presidents day cakes (mens share)	£27.00		
Annual Dinner 2018		Annual Dinner 2018	£254.50
Annual Dinner 2019	£625.00	Annual Dinner 2019	£450.00
	<b>£1,101.80</b>		<b>£848.50</b>
<b>4) Affiliation Fees/Umpires</b>			
EH Affiliation from Ladies	£655.11	England Hockey	£1,091.85
		Gloucestershire & West Hockey Assoc	£130.00
		GoCre8 Hockey League	
		Summer League Entry 2019	£20.00
		Indoor League Entry 2019	£20.00
		Fines	£10.00
		<b>Umpires 2018/2019</b>	
		League Appointed	£140.00
		Club Umpires	£225.00
	<b>£655.11</b>		<b>£1,636.85</b>
<b>5) Pitch Fees</b>			
		YOSC (matches)	£2,245.00
		YOSC (training)	£2,592.50
		YOSC (summer league)	£261.00
		Indoor	£159.75
	<b>£0.00</b>		<b>£5,258.25</b>
<b>6) Coaching/Courses</b>			
Coaching Fees Returned	£253.00	Umpiring Course	£2,306.50
	<b>£253.00</b>	Coaches Fees	<b>£2,306.50</b>
<b>7) Other</b>			
EasyFundraising		After Match Teas	£728.40
Silver FX	£484.80	Silver FX	£484.50
100 club prizes	£250.00	100 club prizes (R Austin £50 donated to club)	£200.00
		Trophies 2018/2019	£102.99
Insurance from Ladies	£494.40	Insurance	£824.00
		Fuel/Bridge Fees	£210.00
	<b>£1,229.20</b>		<b>£2,549.89</b>